

**BOROUGH OF BALLY  
DEPARTMENT OF RECREATION  
BALLY, PA 19503**

**RECREATION FACILITY USAGE AGREEMENT**

NAME \_\_\_\_\_ PHONE NO \_\_\_\_\_

ADDRESS \_\_\_\_\_

DATE REQUESTED \_\_\_\_\_

PAVILION NO        1 – nearest to parking lot/bathrooms    OR    2 – nearest to pool

APPROXIMATE # OF ATTENDEES \_\_\_\_\_

The Recreation Park Area referred to below consists of the pavilion(s), playground area, restrooms and the volleyball court. It DOES NOT include the Goodwill Fire Company Baseball Field or any other pavilion not reserved. Please take note that the general public does have the right to use the recreation park area at all times, with the exception of the pavilion that you are renting. Use of the Bally Community Swimming Pool is not included in the pavilion rental fee.

**CONTRACT TERMS AND CONDITIONS**

1. The user fee per pavilion is \$50.00 for Borough residents and \$150.00 for non-residents. An amount equal to the fee shall remain on deposit with the Borough until the bathroom key is returned and the pavilion, bathroom and park is viewed to be in the same condition as prior to the reserved use. If the facilities are found to be broken, damaged or left in a manner other than clean, the deposit will be kept by the Borough in its entirety. The rental fee includes access to bathroom, electricity and water. Please make all checks payable to the “Bally Borough” and forward with the completed application and payment to Bally Borough, PO Box 217, Bally, PA 19503. Your reservation is not official until payment is received. Refunds for inclement weather, when merited, shall be at the discretion of the Borough Manager.
2. All programs must be kept within the lawful bounds of orderliness and must not violate any of the Borough Ordinances.
3. **No alcohol is allowed in the Borough Park area.**
4. All music and programs must cease promptly at 9:00 P.M. and music should be kept at a level that cannot be heard outside of the immediate park area.
5. The facilities and all equipment, which are part of the Borough’s Recreation Park shall not be damaged or broken. In the event of damaged equipment, the deposit amount will be retained by the Borough in its entirety.
6. The applicant is responsible for the clean-up of the bathrooms and pavilion and any areas used by the renting group. Keys must be picked up at the Bally Borough office no later than 4:00 P.M. on Friday, if the pavilion is to be used on the weekend or the day before if

the pavilion is used during the week. All keys must be returned to the Borough Office on the first working day after the pavilion is rented. Failure to return the key within one week of pick up will result in loss of deposit.

7. The applicant will hold the Borough harmless from any loss related to the permitted use, within the limits of Pennsylvania law, and acknowledges that the Borough recommends, but does not require that the applicant obtain event insurance in order to avoid potential losses incurred as a result of their event.
8. No quaites or horseshoes are allowed, as this damages the Recreation Area ground.
9. Additional temporary structures such as tents, bounce houses, water slides, food trucks, etc. require prior approval by the Borough Manager and liability insurance must be provided by group or vendor.

It is understood that the party is renting a single pavilion and is entitled to the use of the assigned pavilion and the Recreation Park Area as described above.

It if further understood that the Borough of Bally has fiduciary responsibilities in these matters and has vested in it the full authority to modify or suspend, with written notice, any and all of the above provisions should they conflict with the policies or operating procedures of the Borough of Bally and its facilities.

With all terms and conditions understood and agreed upon, the Borough of Bally hereby grants a permit for the use of the Recreation Area and the Pavilion on the date requested between the hours of 9:00 A.M. and 9:00 P.M.

In the witness whereof, we, the Borough of Bally and the applicant sign this agreement.

Accepted payment is **check, money order or CC (with 3.5% fee) ONLY**. Deposit amount needs to be a check, which will be returned at time of key return and inspection.

**Deposit check will be returned to the depositor when the key is returned to the office and inspection of the facilities show no damage to Borough property and found to be clean and in the same condition as prior to rental.**

Paid \_\_\_\_\_ Initials \_\_\_\_\_

Returned \_\_\_\_\_ Initials \_\_\_\_\_

\_\_\_\_\_  
APPLICANT

\_\_\_\_\_  
BOROUGH CLERK

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE